

TOSHALI LUXURY CLUB

VACATIONS EXCHANGE REQUEST

(Please read notes overleaf before filling in this form)

Name: _____ G/O: _____

Membership Code: _____ App No.: _____ RCI No.: _____

Type of **UNIT** Owned: HEU Studio 1 Bedroom 2 Bedroom (Please Tick)

Type of **SEASON** Owned: Super Ruby Ruby Diamond Sapphire

Total **POINTS** owned: _____

Address: _____

Phone No.: (R) _____ (O) _____ (M) _____

Email: _____

I hereby declare and agree that:

- a) I have accrued _____ of points on _____ with TLC.
- b) No Utility charges for the HOME RESORT but for tie-up arrangement I have to pay Utility and Exchange Fees that may vary from Resort to Resort. I understand that these are prepaid charges. In case of any subsequent valid cancellations well within cancellation limits, these charges shall be adjusted in the future holidays only. Otherwise all prepaid charges & Debited Days stand forfeited. Other applicable State taxes shall be paid at the resort.
- c) I will follow all the laws, Bye-Law, Rules & Regulations etc. of the Government and also those of the Resort.
- d) I confirm, that I have cleared all my dues of Membership Fees and Management Fees including Management Fees for the current year. In case of any variance in payments like return of cheque, discrepancy reported in reconciliation etc; I shall be liable to pay even in future.
- e) I confirm that I am availing this vacation against the entitled points
- f) I would like the vacation at: (confirm ANY of the following alternative).

	Resort	Place	Check-in	Check-out	Unit Type
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____

- g) My party size consists of _____ adults and _____ children below 12yrs.
- h) I shall accept a unit with lesser occupancy in case of non availability of the unit type I own Yes No and I will correspondingly reduce my party size.
- i) **I HAVE READ AND UNDERSTOOD THE NOTES OVERLEAF AND SHALL ABIDE BY THE EXCHANGE RULES.**

Members Signature _____

Branch Head Signature _____

Date _____

Regional Head Customer Support

Signature _____

Date _____

NOTES

- 1) Vacation request must be routed through branch / regional office
- 2) Only Vacation Owner / authorized Signatory should fill the form
- 3) Any change in address must be intimated promptly
- 4) Please provide minimum 3 alternative weeks and places
- 5) Each alternative will be treated equally and order of preference will be noted and offered if available and confirmed without further recourse to you.
- 6) I know I will be debited the number of points according to the point usage table. In case of shortfall I may decide to buy additional points at prevailing rates.
- 7) Exchange Voucher is transferable only with TLC guest certificate. Guest certificate must be sent along with the VER
- 8) Cancellation of confirmed booking should reach regional / branch office at least 14 days before start date of the holiday

Holiday Exchange guidelines:

- To avail your own week in home resort intimation must reach us at least 45 days prior to start date of week and voucher must be obtained at least 14 days in advance.
- Deposit can be made 24 Months to 14 Days before start date of week owned.
- Fair Exchange holiday: -Request submitted as early as 60 to 45 days before start of week.
- Late Exchange: -Request submitted between 45 to 14 days before desired holiday.

Splitting: I can use my points either for 3Nights or 4Nights again as per usage table.